**G. Final** **Examination: Short Topical Papers (A6)**

A final written examination will be administered as a take-home examination during this course. This examination will be composed of essay-type questions to assess the students’ abilities to apply their knowledge gained in this course and in the field to topics related to staff development and supervision.

Writing skills and the ability to communicate effectively and coherently will be assessed in conjunction with the content knowledge, reasoning, and process skills evident in each response.

**Assessment: Final Examination Rubric**

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| **Paper 1: (20pts.)** | **Exemplary**  **5** | **Proficient**  **3** | **Developing**  **1** |
| **Introduction**   * Provided appropriate background information * Includes all main issues, supporting documentation as needed. * Presented clear vision and goals |  |  |  |
| **Problem Identification**   * Presented facts & identifies data sources * Identified perceptions, assumptions, and problem(s) * Documented planning steps |  |  |  |
| Decisions  * Identified multiple strategies/solutions/actions as possibilities * Used logical rationale for choosing one strategy/solution over another to solve the problem in most effective and efficient way * Specified timeline & person responsible for actions  Included all necessary stakeholders in the process |  |  |  |
| **Summary & Analysis**  * Defined implications of the decision, positive & negative * Provides strong rationale for decisions through clear understanding of the implications articulated the decision-making process * Demonstrates thorough understanding of the issue * Graduate level writing evident in response. APA is correctly applied. |  |  |  |
| **Paper 2**:  **(10 pts.)** | **Exemplary**  **2.5** | **Proficient**  **2.0** | **Developing**  **1** |
| **Introduction**   * Provided appropriate background information * Includes all main issues, supporting documentation as needed. * Presented clear vision and goals |  |  |  |
| **Problem Identification**   * Presented facts & identifies data sources * Identified perceptions, assumptions, and problem(s) * Documented planning steps |  |  |  |
| Decisions  * Identified multiple strategies/solutions/actions as possibilities * Used logical rationale for choosing one strategy/solution over another to solve the problem in most effective and efficient way * Specified timeline & person responsible for actions  Included all necessary stakeholders in the process |  |  |  |
| **Summary & Analysis**  * Defined implications of the decision, positive & negative * Provides strong rationale for decisions through clear understanding of the implications articulated the decision-making process * Demonstrates thorough understanding of the issue * Graduate level writing evident in response. APA is correctly applied. |  |  |  |